



Trojan Clay Target Club

HANDBOOK

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Welcome to the Trojan Clay Target Club

Our club is officially sanctioned by Douglas High School (DHS) and eligibility extends to all students who are in grades six (and at least age 12) through grade twelve, who have their firearm safety certificate and who live in or attend school in the Winston-Dillard School District. Students from other districts or home school students may apply for membership as well. Contact the coaching staff for more information.

We participate as a team in the Oregon State High School Clay Target League (OSHSCTL). More information about OSHSCTL can be found at <http://orclaytarget.com/> including league policies and procedures.

The spring season generally runs from March to June. We shoot at the Roseburg Rod & Gun Club (RRGC), 875 Old Del Rio Road, Roseburg, Oregon 97471. The web site below has a map of the location.

Parents and Students - Information concerning the Trojan Clay Target Club can be accessed at our website. This includes schedules of events, club handbook and other important information. The website can be accessed at: <https://trojanclaytgt.wixsite.com/tctwebsite>

Mission Statement

The Trojan Clay Target Club mission is to provide education and training to qualifying athletes in the safe handling of firearms while competing in competitive shooting sports. Our Club emphasizes a co-educational, safe, ethical, respectful, chemical free, dignified, learning experience.

*Priorities in Order of Importance: **SAFETY** – Fun - Marksmanship*

Trojan Clay Target Club/School Firearm (Weapons) Policy

All Students of the Trojan Clay Target Club must strictly adhere to the District #116 Weapons Policy (Policy JFCJ). The District's Weapons Policy is as follows:

Students shall not bring, possess, conceal or use a weapon on or at district property, activities under the jurisdiction of the district or interscholastic activities administered by a voluntary organization approved by the State Board of Education (i.e., Oregon School Activities Association). Weapons under the control of law enforcement personnel or a person who has a valid license under ORS 166.291 and 166.292 are permitted. The superintendent may authorize other persons to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports.

The full Policy JFCJ text can be viewed at www.wdsd.org under district policies. Out of district students should follow their resident school district policies while on their school campus.

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Fees and Refund Policy

League & Club fees: \$50 per Athlete

League & Club fees must be submitted prior to or at the scheduled range day. The fees are needed to secure ammunition, clay targets, uniforms, and additional team operational costs.

The Team adheres to the following policy regarding financial refunds:

- Refunds can be issued prior to the end of (spring) athlete registration.
- Injured athlete refunds will be prorated for consumables not used to include targets and ammo. One time purchases to include uniforms, training, or league fees will not be refunded. A physician's note may be required.
- A refund request must be made in writing by the parent/guardian of the athlete requesting a refund.
- Any athlete that is suspended or released from the team due to violation of school policy, team policy, or school or team code of conduct will **not be eligible for a refund**.
- The Head Coach must approve all refunds.

Academic Eligibility

To be eligible to participate in OSHSCTL activities a student must:

- See OSAA eligibility requirements. <http://www.osaa.org/>

Tips for Good Teamwork

1. You are no more important, or less important, than other members of your team.
2. Keep your emotions and attitudes balanced.
3. Appreciate good accomplishments regardless of who attains them.
4. Treat other members of your activity, as well as other opponents, with respect.
5. Participation in activities is an extension of the classroom.
6. Exercise good leadership in helping others be successful.
7. Set a good example for other members of your team by doing more than what is asked.
8. Teamwork and success for your team begins with you!

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Range Safety Rules

- Maintain proper muzzle control. Always point the muzzle in a safe direction, typically down range. It is your responsibility to know and follow the rules of the gun club.
- Never point a gun at another person. Treat the gun as if it were loaded at all times.
- When walking with your gun, including from the gun rack to shooting line (or vice versa), follow these procedures.
 - Pump or semi-auto – The preferred gun control is muzzle positioned straight up and chamber open. DO NOT carry over the shoulder.
 - Over/Under or single barrel (break action) – the preferred gun control is action open and muzzle positioned down in front of you or in your hand at your side. Over the shoulder, action open, with muzzle pointing forward is also acceptable.
 - Always keep the action open. Pump and semi-auto must be open when placed in the rack. Break action guns must be carried open and then closed to place in the rack. When at the shooting line, the action must be open until it is your turn to shoot.
- No shotguns with an exposed hammer or release trigger are permitted.
- No “tactical” or other “sawed off” short barrel or short stock guns are allowed. Coaches will make the call concerning appropriate firearms.
- Always keep your finger outside the trigger guard until you are ready to shoot.
- Always wear authorized eye protection.
- Always wear authorized ear protection.
- All shooters will use a shooting vest or shell belt to carry their shells. All vests or belts must have a pouch to collect hulls. No ejecting hulls onto the trap field deck.
- Respect Range Safety Officers, coaches and gun club employees/officials. Immediately respond to cease fire or other commands.
- Each person is responsible for personal equipment and items. Label all personal equipment with your name for easy identification. All of your equipment should be within reach or visible when you are on the range. Keep unused items in your locked vehicle.
- No resting the barrel of your firearm on your foot or any solid surface. “Barrel buddies” (soft, usually magnetic barrel rests) are permitted.

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- No cell phones, iPods etc. are allowed at a TCTC shooting event (including practice, reserve, competition). Leave your phone in the car or other secure location.
- Before or during a round, if for any reason (illness, fatigue, or other issues) you are unsure you can complete the round, signal a coach. We will arrange for you to shoot another time (if possible).
- No shooting will begin until all shooters, the scorer, the RSO and coaches have taken their positions and have indicated they are ready to commence.
- All shooters will remain on station until the last shooter has fired.
- Before it's your turn to shoot:
 - Upon arrival at the gun club, carry your uncased (cases that require disassembly of the firearm are permitted)/unloaded gun, with chamber open, to the gun racks located behind the clubhouse. Check both the chamber and magazine to be sure the gun is not loaded and the barrel is clear.
 - Once you confirm the firearm is completely safe, rack your firearm and stand by as directed by the coach.
 - When your squad is called to the shooting line, again making sure it is a complete safe firearm, unrack your gun and head to the line.
 - If you are following another squad onto a trap field, you must wait for the previous squad to finish shooting and completely leave the field and rack their guns prior to you unracking your gun and taking the field. This cuts down on "traffic jams" as two squads come and go from the same field.
- If you have other gear such as pouch, ear protection, shooting glasses – put them on before you remove your gun from the rack. This allows you to keep your hands free and to focus on safely handling your firearm.
- Guns are to be placed in the gun racks outside the club house when not going to or coming from a field. **DO NOT bring your gun into the clubhouse (unless directed otherwise by a coach).**
- Guns should not be handled until you are called to shoot (unless a coach directs otherwise).
- Make sure you check the shells you will be putting into your gun are for the proper gauge of your gun (12 gauge shells for a 12-gauge gun & 20 gauge shells for a 20-gauge gun).
- After you shoot at a clay target, eject the empty shell, leave the action open and point muzzle up in the air or towards the ground.
- Gun actions are to always remain OPEN until it is your turn to call for the clay target.
- **If you have ANY problems with your gun (jams, misfires, hang fire, shell doesn't eject, squib etc.) DO NOT pull the trigger again, do not immediately open the action. Put the safety on, point the muzzle down range towards the trap house, and a RSO will come help you with the gun. NEVER – EVER TURN AROUND (TOWARDS THE CLUBHOUSE) AT THE SHOOTING STATION WITH YOUR GUN!!**
 - In the event of a squib load the RSO will ensure the barrel is checked for wad obstruction.

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- No Alcoholic beverage consumption will be allowed by anyone on the club grounds during Trojan Clay Target Club events.
- Eye and ear protection are required while on the trap fields.
- Keep muzzle of the shotgun pointed toward the ground at all times when on the trapline waiting for your turn to fire. Never sling the gun over your shoulder pointing behind you.
- Only one shell allowed in the shotgun at any time.
- Lead shot only, no larger than 7.5 and velocity 1300 or less.
- Action on guns must stay open at all times. You may put a shell into the shotgun and close action ONLY when you are on the proper station and your squad is shooting. NEVER walk from station to station with action closed or with a shell in your shotgun.
- When shooting trap, everyone on the squad must have a designated shotgun, no sharing of shotguns while on the line shooting is allowed.
- Team members will pick up their empty shells (if any) once all squads have completed their shooting rounds. There should not be many empty shells on the deck since shell catchers are required for autos and all athletes are required to collect hulls in their vest or pouch as they shoot.
- All observers must stay behind shooting range fence and not in the shooting area.
- Management reserves the right to refuse shooting to any person deemed irresponsible or uncontrollable.

Practice/Competition - Equipment and Shooting Procedures

Equipment:

Each athlete must provide the following mandatory equipment each week

- Shotgun (recommend 12 gauge or 20 gauge)
 - **We HIGHLY recommend that all athletes put a piece of tape (or some unique way to identify their gun) on their gun stock with their name on it**, as there may be duplicate gun models.
- Shell pouch or shell vest.
 - Shell pouch/vest needs to be able to hold **1** box of shells. **Shell pouches or shell vests are mandatory.** This will make it safer for the athletes when carrying their firearms.
- Ear protection - “audio earbuds” are not considered ear protection (Need NRR 20+).

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- Shooting glasses must have ANSI safety rating (If athlete wears prescription glasses, they are also acceptable)
- Shell catchers are **mandatory** for all semi-automatics.
- Ammunition
 - Each team member will be issued 2 boxes of shells paid for by club fees (unless other arrangements are made with the coaching staff). The shells will be stored at the RRG and you will sign for 2 boxes each event week. There may be opportunities for additional practice. You are responsible to provide appropriate shells for non-scheduled practice rounds.

Optional (recommended) equipment:

- Magnetic barrel rest (no resting the barrel on your foot or hard surfaces)
- Shooting Towel
- Gun case - for traveling to and from the range

Shooting Procedures:

1. You are expected to arrive at RRG with your firearm, ammo, all necessary safety gear and wearing your uniform at least 10 minutes prior to your scheduled time. We understand that athletes may be in multiple sports & parents have work schedules to accommodate. **If you need to make special arrangements, please contact the coaching staff.**
2. The coaching staff will indicate how soon your squad will be called to the trap line. If your squad is on deck, make sure you and your squad mates are ready to take the field as soon as the prior squad finishes their round and rack their firearms.
3. Practice/Competition consists of shooting two rounds of 25 targets each. Bring 1 box of ammunition to the trap field for each round. You may want to bring a few extra shells in case of malfunctions.
4. A squad will consist of up to 5 shooters, shooting positions 1 – 5. The shooter on post 1 is designated as squad leader. The squad leader will determine when the squad, scorer, RSO and coaches are ready to begin by making eye contact with these officials and the rest of the squad.
5. After all shooters have shot 5 times at their first station, the scorer will call for a station change and read the scores for the post just completed.
 - Shooters will then move one station to the right. The position 5 shooter assumes position 1. When doing this he/she will walk parallel to the trap line behind the other squad members. **AT STATION CHANGES ALL SHOOTERS WILL FOLLOW SAFETY RULES.**
 - The new position 1 shooter will indicate to the squad leader he/she is ready to proceed.
 - The squad leader (now on post 2) will check the rest of the squad and if all are ready will resume the round.
6. At the end of the round the scorer will release the squad from the trap line.

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7. At the end of their second round the shooters will secure their guns with the action open.
 - Safety procedures must be followed at all times. Properly carry and store guns and ammo when not shooting on the field.
 - Scores are entered weekly into the OSHSCTL website (orclaytarget.com) and standings are available at the end of each scoring period.

As noted above, team members are expected to shoot on their assigned day and time. We understand that “life happens” and you may need to occasionally shoot on a different day or time, and we will accommodate this to the extent it is possible. Contact the coaching staff to assist with any reschedules (if possible).

Competition weeks start on Sunday and run through the following Saturday. In order for your score to count in a particular week, you must shoot during that time period with the team.

For example, competition week #1 starts on Sunday, April 21st and runs through Saturday, April 27th . If an athlete wants his/her score to count in competition week #1 they must shoot and record a score with the team in that time period.

Team Eligibility

You must meet the following qualifications in order to sign up for and join the team:

- You must attend the Winston-Dillard School District. However, Co-ops are possible see your coach with questions about co-ops.
- Home school students may participate . However, the league requires that they must reside in the district attendance boundaries (or they may participate with the “closest team” if no team exists in their resident district).
- You must meet the W-D and OSAA Athletic requirements/policies for participating in sports and/or activities. This includes the W-D district drug testing policy.
- You must have a Firearms Safety Certificate (S.A.F.E) number or an Oregon Hunter Safety card, prior to the season beginning. This is true for practice as well as competition events. The number is required when the athlete registers with the OSHSCTL.
- You must provide your own transportation for practices and competitions.
- You must have access to a 12 or 20 gauge shotgun.
- You must be in grade 6 (and at least age 12) through grade 12.
- You must submit a registration form signed by your parent/guardian.
- You must pay all team fees by the deadline date set by the coaching staff.
- You must comply with all district policies to include JFCIA and JFCIA-AR District Drug Testing Program.

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Lettering Requirements

The Trojan Clay Target Club Lettering program set forth in this policy is designed to be equivalent to other Varsity lettering requirements consistent with this high school's sports.

Objective of the program:

- To offer high school athletic status to shooting sports student athletes.
- To recognize the accomplishments and time commitment of shooting sport student athletes with a varsity letter. Official high school athletic recognition is important to college applicants.

To be eligible for the Trojan High School Trap Club lettering Program, the shooting sport student athlete must meet the following criteria:

- Athlete must be a student of W-D Public School #116 or have a participation agreement on file. Athlete must be at a High School Grade Level (9-12).
- Athlete must abide by the W-D Public Schools activity Requirements, and in addition must adhere to all school district rules, policies, and procedures concerning student activities including, but not limited to, attendance, conduct, and academic eligibility.
- Athlete having no more than one unexcused absence from practices or competitions during the season for any reason.
- Any one of the following:
 - Athlete must have averaged 19 or more points per round in competition at the end of the season.
 - A single round score of 25 during the season competition weeks with a season average of 18 or higher overall.
 - An average score of 23 (total of 92 or more for the four rounds) OR a score of 24-25 on any round of the OSHSCTL State Tournament.
 - An athlete that does not meet the criteria above but believes they should qualify for a letter due to special or unusual circumstances may submit a written request for a varsity letter to the Trojan Clay Target Club board. This written request will specifically state the special or unusual circumstances that the athlete feels qualifies them for a varsity letter. The board (or a committee of the board) may request a hearing with the athlete but will respond in writing and the board's decision is final.

Please note that letters will be distributed after the season is over. If possible letters will be distributed at a team event, or they may be mailed to you.

If a student athlete fails to adhere to the Qualification and Requirements for Lettering, the athlete forfeits the right to letter for that season.

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Uniform and Dress Code

An official team uniform includes: official team jersey, hoodie and hat. These items will be purchased through the team at the beginning of the spring season (paid for by club fees).

Dress appropriately for the weather. The team will shoot in the rain and all types of weather. If the gun club closes the range then practice will be canceled.

OSHSCTL Rules prohibit the following:

- Clothing that exposes any part of the torso, including but not limited to, cutoff t-shirts, halter tops, tank tops, etc.
- Short shorts and low riding shorts or pants revealing undergarments or skin.
- Flip-flops or opened-toed shoes/sandals.
- Any clothing with pictures, caricatures, designs, messages, writings, or other embellishments with direct or indirect references to alcohol, tobacco, sex or sexual connotations, drugs, gambling, or profanities.
- It is **MANDATORY** that the athlete's uniform be worn at all team and league events.
- Uniforms will be worn over extra shirts if needed for warmth. Jackets are permitted as needed.

Volunteers

The success of our organization depends completely on the enthusiasm, effort and expertise of our volunteers.

We are an organization run solely by volunteers and every volunteer matters. All positions including coaches, Range Safety Officers, Scorers and Board of Directors are volunteers to whom this team is deeply indebted. If you are interested in sharing your passion or in just lending a hand, please contact the trojanclaytgt@gmail.com.

Volunteer Coach Requirements:

- Selected and assigned duties by the Head Coach.
- Must be safety certified and provide safety certificate of completion.
- Must be 21 years old or older (unless otherwise determined by the TCTC board)
- Must pass background check.

Weather Safety

- Trap is an outdoor sport and we shoot in all types of weather; wind, rain, snow, etc. We will only stop for severe weather such as lightning. **Please dress appropriately for the weather conditions.**

Resolution in Policy Absence

This handbook may provide language that is more restrictive but not violate the OSHSCTL rules/policy. If a conflict is found between the OSHSCTL rules/policy language and the language in this handbook the most restrictive language will be followed. Any issues that arise that are not addressed specifically in any of the referenced policies or rules will be submitted to the Trojan Clay Target Club board for decision. The board may choose to have a hearing, if deemed necessary, the board's decisions are final.

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Trojan Clay Target Club Code of Conduct

I, (Print Athletes Name on line) _____ hereby pledge to honor and support the Trojan Clay Target Club by adhering to the team's Code of Conduct as stated below.

As a member of the Trojan Clay Target Club you understand that you have been given a unique privilege to participate in this High School Sport.

You will agree to follow all the rules as outlined by the Oregon State High School Clay Target League and those that the Club, School and District have adopted.

You will be respectful of all your fellow team members, coaching staff and volunteers at all times and represent the Team and School with pride and integrity whenever you are participating in a League event or Team activity.

You are required to purchase, maintain, and wear the assigned Club's uniform anytime that you are competing with the team or while attending any League event or Team activity unless otherwise directed by the Club's leadership.

Athletes and Parents will respect their Coaches and follow their direction. Athletes and Parents understand that they need to follow this directions especially during our League event or Team activity at all times for Safety reasons to protect all Athletes, Coaches, Volunteers, and Spectators.

You agree to make **SAFETY** the Number One Priority whenever you are handling a firearm.

You agree to not bring any firearms or ammunition on any school property.

Courtesy and Sportsmanship go hand in hand with safety to create a positive and fun team environment. These qualities also portray our sport in the best possible light within our school and the greater community. There will be a strong emphasis on the value of team unity, sportsmanship, and hard work. Every athlete will have an important role to play. A critical part of being a good team is everyone knowing their role, and performing it to the best of their ability. Trap shooting is a fun sporting competition that is an once-in-a-lifetime high school experience which we hope you enjoy and take with you well into your future as adults.

Along with the safety rules the following conduct and sportsmanship rules will be strictly enforced:

Blatant violations of safety rules, discourteous behavior including heckling, bullying, trash talking, temper tantrums or disobedience of directions from coaching staff will result in immediate removal from the trap line and possibly club grounds.

A second violation will result in expulsion from the team and forfeiture of shooting fees paid.

Driving conduct, especially in the area of the Roseburg Rod and Gun Club property, needs to adhere to traffic laws. The "Range Road" speed limit is **10 MPH** be sure to honor this speed limit at all times. Complaints concerning unsafe or inappropriate driving are taken very seriously and could result in removal from the team.

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Athletes must also adhere to the Club's policies on mood altering chemicals, including alcohol and tobacco. This includes consumption, possession and distribution. Penalties for failure to follow these policies will coincide with the Club's conduct penalties stated below. A failed drug test will result in immediate removal from the team with forfeiture of all fees.

The Oregon State High School Clay Target League has specific rules regarding appropriate attire and conduct as well. You are expected to abide by the **Leagues Policies and Procedures**. **Copy available from your coach.**

Any misuse or violation of these rules could result in suspension of your shooting privileges with the team and possible permanent removal from the team's roster.

Trojan Clay Target Club Code of Conduct Consequence:

All student athletes, team leaders and shooting range officials must be familiar with the League Policies & Procedures and must ensure that these Policies & Procedures are enforced. It is the responsibility of each student athlete to comply with the club and league Policies & Procedures. Any violation of Policies & Procedures will result in the following Two Strike Consequence Rule:

First Violation:

Athlete will immediately be removed from the trap line and/or club grounds. Athlete will receive 0 (zero) scores for all rounds: in progress, already completed or yet to be shot, for the event in which the violation occurred. It will be the coach's responsibility to contact the parents of the athlete and address the concerns before the athlete can return to the team.

Second Violation:

If a second violation occurs the student will be removed from the team with no refund and will not be able to return for the remainder of the season. *Any possibility for reinstatement for future seasons is at the discretion of the Head Coach.*

By signing this document I agree my athlete may participate in the Trojan Clay Target Club events and we will comply with all district, league and club rules/policies. I give my permission for my athlete to receive shotgun ammunition and be in the possession of a shotgun during these events. I agree I have been provided access to the Trojan Clay Target Club Handbook and the Oregon State High School Clay Target League policies, Winston-Dillard School District and Douglas High School policies and procedures. All of these resources are available under Docs and Information at: <https://trojanclaytgt.wixsite.com/tctwebsite> or at the School District web page www.wdsd.org

Athlete Signature: _____

Date: _____

Parent Signature: _____

Date: _____

(Required if athlete is under age 18)

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